

# Chigasaki Breeze

*Truly great friends are hard to find, difficult to leave, and impossible to forget.*

## IMPLEMENTATION OF THE 3RD ADMINISTRATIVE REFORM

The city implemented the following plan as a policy to tackle new administrative reform:

1. The 1st Administrative Reform (1996-2002) resulted in reducing the expenditure in the amount of ¥4.7 billion through the reviewing of office work.
2. The 2nd Administrative Reform (2003-2007) materialized a reduction in the amount of ¥2.8 billion by implementing new financial management.
3. In the 3rd Administrative Reform, the city will implement new administrative subjects swiftly and appropriately in anticipation of the diversification of citizens' needs, expected development of NPOs that will help with public services, etc.



- Set a concrete program and a numerical target and realize the implementation of this plan every year.
- Make the progress public through KOHO (the city's periodic publication) and the city's home page.

Target: Materialization of high quality administrative management working together with diversified bodies.

### ☆ Plan materialization of the 8 priority items and its concrete direction:

#### 1) Better administrative services:

- Grasp of the citizens' needs
- Offer of administrative services by the cooperation of neighboring cities and towns
- Study of the general picture
- Offer of administrative services through the application of I.T.

#### 2) Present positive information and accountability:

- Accessibility of information by internet
- Official announcements on the results of office business
- Promotion of civic participation

#### 3) Use of private companies' energy:

- Promotion of consignment to private organizations
- Practical use of the designated management system
- Introduction of the public service reform law (a market test law)

#### 4) Promotion of working-together type businesses:

- Promotion of the collaboration of businesses
- Collaboration with the local community
- Structuring of the system for public service diversification

#### 5) Efficiency and priority of office administration:

- Review of office business
- Reduction of expenditure
- Clarification of the priority of duties
- Restraint of personnel expenses (Salary/staff allowances)
- Review on a way to deal with affiliated organizations

#### 6) Reshuffling of administrative management system:

- Promotion of the personnel evaluation system
- Substantially improve staff training
- Solid management of staff capacity
- Review of the organization mechanism
- Improvement of internal office work through the application of I.T.
- Enforcement of inspections and audits

#### 7) Financial management based on the view of corporate companies:

- Promotion of the action on the reform of public accounting
- Security of the annual revenue
- Promotion of public facility management
- Review of benefits' cases
- Sound management of the municipal hospital

#### 8) Fulfillment of administrative assessment system:

##### A tool for implementation

- Introduction of measuring policy evaluation
- Introduction of an external evaluation system
- Enforcement of the investigation on citizen satisfaction



## A MESSAGE TO OUR IMPORTANT READERS!

The International Association of Chigasaki (IAC) and the city of Chigasaki are going to work together and issue the Chigasaki Breeze as from July 1, 2008. Its main purpose and intent are to offer a new civic service by sending necessary information on administration, actual living, history, culture, civic activities, events, etc. to foreign residents using English as a common language. We think it is great if we can develop opportunities for them to receive our information and to be able to enjoy living in Chigasaki. We hope you will continue sharing interest in this local newspaper.